



**American Federation  
of Musicians &  
Employers' Pension Fund**

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**American Federation of Musicians and Employers' Pension Fund  
Pension Contributions Transmittal Agreement  
For Calendar Year 2017**

Local \_\_\_\_\_ of the American Federation of Musicians (the "Local") hereby agrees when accepting checks for pension contributions payable to the American Federation of Musicians and Employer's Pension Fund (the "Fund"), to be bound by, the Fund's written Pension Contributions Transmittal Procedures dated June 1, 2004 (the "Procedures").

The Local acknowledges that the Fund may terminate the Local's authority to collect pension contributions with or without advance notice to the Local, upon the failure of its employees responsible for receiving or handling pension contributions due to the Fund and for delivering those pension contributions to the Fund to comply with the Procedures at all times. Additionally, the Local understands that the Local will be responsible for late payment interest charges that may accrue on payments that are not remitted promptly to the Fund. If the Local holds checks for more than 14 days following receipt from the employer without notifying the Fund or without a valid reason (as determined by the Fund), misplaces checks, or loses checks before mailing them to the Fund Office, the Local will be responsible for the payment of late payment interest charges from the date the payment was received at the Local office to the date the payment is actually received by the Fund.

The Local understands and agrees that the Fund has the right to perform an audit at the Local to verify that the Procedures are being followed correctly. Such audit may be conducted with or without prior notice to the Local.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

For: Local \_\_\_\_\_, American Federation of Musicians



Local \_\_\_\_\_ designates the following person(s) as responsible for receiving pension checks from employers and forwarding them to the Fund in accordance with the Procedures, represents that each designated person has reviewed the Procedures carefully, and agrees that in the event any designated person is replaced, the Local will promptly notify the Fund and will ensure that the new designee will review the Procedures before beginning to perform services relating to the Fund contributions:

1.	_____	_____
	Name	E-mail address
2.	_____	_____
	Name	E-mail address
3.	_____	_____
	Name	E-mail address
4.	_____	_____
	Name	E-mail address
5.	_____	_____
	Name	E-mail address
6.	_____	_____
	Name	E-mail address
7.	_____	_____
	Name	E-mail address
8.	_____	_____
	Name	E-mail address
9.	_____	_____
	Name	E-mail address
10.	_____	_____
	Name	E-mail address

(Attach additional sheets if necessary)